



Exchange Program

Faculty/Graduate School of Economics, Kobe University

Application procedure

The nominated student(s) should submit the following application documents.

■Nomination deadlines

For April Enrollment (Spring Semester : April – August)	October 20th
For October Enrollment(Fall Semester : October – February)	April 20th

■Application deadlines

For April Enrollment (Spring Semester : April – August)	November 1st
For October Enrollment(Fall Semester : October – February)	May 1st

*Exchange Students can choose their study period as full year or one semester.

■Application documents

1. Application Form for Exchange Program
2. Purpose of Study Abroad and Study Plan
3. Certificate of Proficiency in Japanese (if applicable)
4. Application Form for Certificate of Eligibility (COE) *The documents for student visa application
5. Certificate of enrollment of home university
6. Original Academic transcript of home university
7. Learning Agreement *Just for reference
8. A copy of passport
9. Four(4) photos (30mm×40mm size) *If you send the application documents by e-mail, please email your digital photo. (One attach on the application form for exchange program. One attach on COE application form. [Please see attached "Photograph Requirements"](#))
10. Financial Statement (which would show the pledger's solvency) *Financial Statement is a very important document for COE screening. Please submit the documents that will prove the "Method of support to meet the expenses while in Japan (Section 26 of Application)".

■Address to nominate and submit application documents:

After completion, please send the scanned copies by e-mail at econ-kyomu@office.kobe-u.ac.jp

Exchange program

http://www.kobe-u.ac.jp/en/study_in_kobe/admission/exchange_program.html

Faculty of Economics, Information for Exchange Students

<http://www.econ.kobe-u.ac.jp/student/undergrad/intlstudent.html>

Scholarships

Please refer to the following website. We will contact you with the application process later.

http://www.kobe-u.ac.jp/en/study_in_kobe/admission/exchange_program.html#scholarships

NOTE: All scholarship programs' selections are highly competitive. Not all applicants will be successful.

Dormitory

The dormitory placement is expected to be finalized one month before the beginning of each semester.

- The room type will be single only; no other room can be selected.
- The check-in date is on/after April 1 for the spring enrollment and on/after September 30 for the fall enrollment (Exact check-in date will be announced later). If you plan to arrive in Japan earlier than this date, you have to find the accommodation on your own.

NOTE: Although exchange students are given priority for room allocations in the university dormitories, applicants should be aware that we cannot provide dormitory rooms to all applicants as the number of international students has been increasing.

- Please refer our website for details;

<http://www.kobe-u.ac.jp/en/campuslife/housing/accommodation.html>

Academic Calendar

http://www.kobe-u.ac.jp/en/about_us/academic_calender.html

Syllabus

https://kym-syllabus.ofc.kobe-u.ac.jp/campusy/campusquare.do?_flowExecutionKey=c5A8FCBF-D-9A05-D95D-3F83-0A24956D1896_k295E043F-94D5-D8D0-4B08-A1DFDF3EEA4F

Grading System

Grades in Japanese	Grades in English	Minimum Points	Maximum Points	Grade Points
秀	S	90	100	4.3
優	A	80	89	4
良	B	70	79	3
可	C	60	69	2
不可	F	0	59	0

Application Schedule

April enrollment	October enrollment	Procedure
November	May	Submit the completed application documents to Kobe university. by May 1st for October Enrollment (Fall semester) by November 1st for April Enrollment (Spring semester)
December	June	(1) Faculty committee will deliberate upon the acceptance. (2) If accepted, Acceptance Letter is issued and sent to the applicants by e-mail.
January	July	Kobe University will apply for your COE by proxy. It will be issued within 2 months after submission. (We cannot guarantee 100% successful result of COE assessment, but most cases it has been successful.) * Decide the date of arrival in Japan.
February - March	August - September	(1) Kobe University will reserve accommodation for those who requested in the application form. *Available check-in date to accommodation is <u>on/after April 1st for the spring enrollment and on/after September 30 for the fall enrollment</u> (Exact check-in date will be announced later). If you wish to come earlier, you will need to secure an accommodation by yourself.
		(2) COE and the acceptance letter will be mailed to the applicants. Apply for Student Visa at Japanese Embassy/Consulate in your home country.
		(3) Confirmation of the date of arrival. * Inform us of your arrival date, airport and Flight No. by e-mail immediately after the flight is confirmed. Your Tutor will meet you at Sannomiya area and guide to the dormitory if needed. Note that the flight arrival time should be earlier than 2:00 PM because the dormitory office closes at 5:00 PM.
Early April	Early October	(1) Dormitory check-in (2) Participate in New Student Orientation, Welcome Party (3) Classes begin.

Useful Link

Exchange program http://www.kobe-u.ac.jp/en/study_in_kobe/admission/exchange_program.html

Faculty / Graduate School of Economics

<http://www.econ.kobe-u.ac.jp/index.html>

KICC Kobe International Communication Center's Living guide

http://www.kicc.jp/kicc/guide/index_eng.html

Contact Address

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